

**Morval Parish Council Minutes for the Meeting held on Wednesday 1<sup>st</sup> July, 2015 at Widegates Reading Room at 7.30 pm**

**Present:** **Chair:** C. Pearn  
**Vice-Chair:** T. Chudleigh  
**Parish Councillors:** W. Matthews, S. Hutchins P. Hunt, K. Spencer,  
J. Kitson,  
**Cornwall Councillor:** J. Candy  
**One Member of the Public**

1. **Apologies:** PCSO Cocks, Councillor Dennis and Councillor Tamblyn
2. **To receive** a) any declarations of interest or b) details of any gifts or hospitality received:  
**Councillor Kitson declared a non-pecuniary interest in agenda item 8.1.1.**
3. **To receive** details of agreed dispensations and dispensation requests: **None**
4. **Minutes:** **Resolved that the minutes of the Parish Council held on the 3<sup>rd</sup> June 2015 at 7.30 pm, having been previously circulated, be taken as read, approved and signed by the chair.**  
Proposed by Councillor Spencer, seconded by Councillor Chudleigh and agreed by all present at that meeting.
5. **Report from Devon and Cornwall Constabulary:** In his absence, PCSO Cocks provided a report as follows:  
Please accept my apologies for my non-attendance at this months' Parish Council meeting.  
From the 01/06/15 – 30/06/15 there were 2 crimes in the Parish, 1 drink drive and 1 criminal damage to a vehicle.  
I have conducted numerous patrols around the Parish and all was found to be in order.  
If there are any questions or matters arising for my attention then please contact me in the usual way.
6. **Report from Cornwall Councillor Candy:** Councillor Candy gave his report as follows:
  - Currently, Cornwall Council is carrying out a lot of work on its Case for Cornwall.
  - Plans to improve the A38 are being progressed.
  - A request has been made to the owner of a cottage at Nomansland to trim his hedges to improve the visibility for drivers coming around the bend on the side of the road leading to Looe.
  - Enquiries surrounding the planning concerns raised by the parish council at its last months meeting have been investigated and a report received.
  - Hastoe Housing will be responsible for having the new housing estate road adopted and for the implementation of appropriate street lighting at that end of Widegates Village.**Questions were asked of Councillor Candy and his replies given as follows:**
  - Work for preparing an appropriate enforcement case against a property that appears to be in breach of planning regulations at Terras Bridge continues.
  - The process needed to be followed for Hastoe to begin the outstanding works at the new housing estate means that it is difficult currently to state a timescale by which the work will be completed.
7. **Public Participation:** **None**
8. **Planning:**
  - 8.1: **To consider** all planning applications received since the last meeting:  
**Councillor Kitson left the meeting at 7.40 pm.**
  - 8.1.1: **PA15/04809:** Change of use of existing garage/workshop and store to ancillary living/holiday accommodation at The Cottage, Shortacross, Widegates.  
**The meeting was stopped at 7.45 pm and recommenced at 7.50 pm after an issue external to the meeting that required the clerk and Councillor Hunt to leave the building for a short time was resolved.**

After some debate, Councillor Spencer realised that she had a pecuniary interest in the matter being considered which she declared and she left the room at 7.55 pm.

After considerable discussion the parish council was unable to reach an agreement that either supported or refused to support the application PA15/04809.

Councillor Spencer and Councillor Kitson re-joined the meeting at 8.02 pm.

**8.2: All other planning matters:**

**8.2.1: Consultation on the new Local Validation List:** After discussion it was agreed that the clerk send a response to highlight the council's concerns surrounding any change to the planning process that meant planning application documentation would be sent to parish councils by electronic means only.

**8.2.2: Planning Applications in General:** A response has been received following a Freedom of Information request submitted on behalf of Cornwall Councillor Jim Candy. The response to the FOI request shows the following for the period 1<sup>st</sup> June 2013 to 31<sup>st</sup> May 2015:

- Total number of planning applications submitted from within Morval parish - 32.
- Number of times when Cornwall Council and the parish council did not come to the same conclusion when considering a planning application – 2.
- Number of times when both Cornwall Council and the parish council agreed to refuse and which were then passed at appeal – 1.
- The number of enforcement cases including those where Cornwall Council decided not to take action – 8 of which 4 are closed, 3 where a course of action is agreed and 1 which is still pending consideration. Cornwall Council decided not to take action on 2 that are closed whilst 1 has been passed to its Legal department and the other removed the planning breach. **Noted**

**8.2.3: PA14/05277:** A response to the question asked by the parish council at its last meeting; "Why is Cornwall Council appealing against its own decision to refuse a Travellers site at land west of the A38?" has been received as follows:

*"Cornwall Housing Ltd are the applicants and being a separate legal entity to Cornwall Council, are entitled to appeal against the decision of the local planning authority."*

In addition the clerk has received notice of the date of appeal for this application. The informal hearing will commence at 10.00 am on 21<sup>st</sup> July, 2015 at the Meeting Room (off the Council Chambers), Luxstowe House, Liskeard. The appellant statement and a statement made by Cornwall Council can be inspected at these offices during the four week period before the date of the Hearing. **Noted**

**8.2.4: PA14/06337 and PA14/06338: Resolved after discussion of the information received by the Planning Officer that the council would agree to disagree with his recommendation surrounding the applications for holiday lets and the lifting of the manager's occupancy condition at Lower Trenode Farm.** Proposed by Councillor Hunt, seconded by Councillor Matthews. Three votes for the proposal, two against and one abstention – proposal carried.

In addition it was **noted** that delays on this application were a result of a requirement for further information (particularly a formal RICs valuation Report) and negotiations of a Section 106 agreement. Councillor Candy will check whether the details of the Section 106 Agreement can be made known to the parish council.

**9. Finance: To reconcile** financial records and authorise payments to be made.

**9.1.1:** The following payments were made during June:

**Noted**

Chq No.	Details	Amount
100798	South and West Internal Audit	125.00
100799	Clerk's expenses during May 2015	43.78
100800	Widegates "Village Green" maintenance	48.00
<b>Total amount:</b>		<b>£216.78</b>

**9.2: Bank reconciliation:**

**9.2.1: Bank Reconciliation presented at June's meeting:** Resolved that the bank reconciliation for May should be checked signed as accurate by Councillor Kitson now that the error in the calculation noted at the last meeting has been corrected by the clerk.

Proposed by Councillor Spencer, seconded by Councillor Chudleighand agreed by all present at the meeting.

**Finance Summary and Reconciliation for the period 19<sup>th</sup> April to 18<sup>th</sup> May 2015**

	£
Accounts record balance as at 19 <sup>th</sup> April 2015:	33,069.08
- Expenditure:	1,593.04
Plus income received	947.00
<b><i>Plus cancelled cheque 100763</i></b>	<b>40.00</b>
Accounts record balance as at 18 <sup>th</sup> May 2015	32,463.04
Held in investment accounts	30,000.00
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	<b>62,463.04</b>
Balance shown on bank statement (19 <sup>th</sup> Apr. to 18 <sup>th</sup> May.)	32,683.04
- cheques still to be presented:	
100793	40.00
1007905	180.00
Held in investment accounts	30,000.00
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Total funds held	<b>62,463.04</b>

**9.2.2: Bank reconciliation:**

**Noted**

**Finance Summary and Reconciliation for the period 19<sup>th</sup> May to 18<sup>th</sup> June 2015**

	£
Accounts record balance as at 19 <sup>th</sup> May 2015:	32,463.04
- Expenditure:	216.78
Accounts record balance as at 18 <sup>th</sup> June 2015	32,246.26
Held in investment accounts	30,000.00
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	<b>62,246.26</b>
Balance shown on bank statement (19 <sup>th</sup> May to 18 <sup>th</sup> June)	32,294.26
- cheques still to be presented:	
100800	48.00
Held in investment accounts	30,000.00
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Total funds held	<b>62,246.26</b>

**9.3: Payment Authorisations: Resolved that the following payments be made during July 2015.**

Proposed by Councillor Spencer, seconded by Councillor Chudleigh and agreed by all present.

Details	Amount
Cornwall Council – clerk’s salary for April and May ‘15	1,123.42
Western Web Ltd – final payment for website design and set-up	393.60
Widegates “Village Green” maintenance	48.00
Clerk’s expenses during June 2015	36.55
<b>Total amount:</b>	<b>£1,601.57</b>

**9.4: To receive and agree** any other matters surrounding finance.

**9.4.1: Budget Summary:** Copies of the budget summary to date have been provided to councillors for their records. Money for Widegates Green has not been included within the budget as it was not known at the time of agreeing the budget that the council would become responsible for its maintenance. **Noted**

**10. Correspondence received by the clerk since the last Meeting, to include additional sheet detailing correspondence received since the agenda was delivered:**

- 10.1: Communities and Devolution Planning Bulletin:** Received and copies passed to all councillors for their attention. **Noted**
- 10.2: Looe Policing Team Newsletter:** The June edition of this newsletter containing details of the latest crime figures for the area and tips on securing a shed has been received. Anybody wishing to have a copy should contact the Looe Police Team. **Noted**
- 10.3: Cornwall Council Annual Report 2014/15:** This report has been received and copies passed to all councillors. Any member of the parish wishing to borrow a copy should contact the clerk. **Noted**
- 10.4: Devon and Cornwall Police Consultation Exercise:** The consultation form was completed by council ready for returning by the clerk. **Noted**
- 11. Widegates and the “Village Green”:**
- 11.1: Inspection Report:** Councillor Matthews reported to the meeting that nothing untoward had been noted during his inspections. **Noted**
- 11.2: Hazards identified as part of the risk assessment process:** BT has informed the clerk that it will be endeavouring to reduce the identified potential trip hazard created by its raised manhole cover as soon as is possible. Cornwall Council will be instructing a Highways Manager to look at the steps at the back of the area but is clearly stating that it has no money to fund improvements such as this. **Noted**
- 11.3: Widegates Bus Shelter:** **Resolved that the cost submitted by the grass cutting contractor for the additional job of cleaning the bus shelter once was acceptable and he should be requested to go ahead with the work.**  
Proposed by Councillor Kitson, seconded by Councillor Spencer. Six voted in agreement of the proposal and one abstained – passed.  
In addition, Cornwall Council has suggested a site meeting so that the areas for the extra grass cutting can be identified and a formal agreement entered into. There is payment available for work of this kind taken on by parish councils. **Noted**
- 12. Parish Council Website:** Notices detailing the new website address, morvalparishcouncil.org.uk, have been placed on the notice boards and sent to the people on the clerk’s parishioners list. The clerk has attended the training session so that she is able to competently access the site and has begun the process of uploading information required to be displayed upon it. **Noted**
- 13. Nomansland Bus Shelters:** Following a meeting held to investigate the viability of erecting two bus shelters at Nomansland, a report has been passed to all attendees of the meeting, all councilors and placed on the council website. Cornwall Council has agreed to a site meeting so that it is able to submit its opinion before any decision to proceed is made. **Noted**
- 14. Matters from the Clerk for discussion:** Including correspondence received since the Agenda was printed. Extra attachment will form part of the minutes.
- 14.1: Annual Leave Request:** **Resolved that an annual leave request from the clerk for 13 hours from 13<sup>th</sup> to 17<sup>th</sup> July inclusive be approved leaving her with 39 hours remaining to take during the holiday year 2015/16.**  
Proposed by Councillor Matthews, seconded by Councillor Chudleigh and agreed by all present at the meeting.  
In addition, and with annual leave in mind, the clerk respectfully reminded the council that her workload is currently heavy and causing her to struggle to keep within her contracted hours. **Noted**
- 14.2: War Memorial:** No decision has been received yet surrounding the council’s grant application. **Noted**
- 14.3: Assets of Community Value:** Applications have been submitted to register the “Village Green, the Reading Room Hall and Bindown Stores as assets of community value. Owners of the store and the hall are fully informed and supportive of the applications being made. **Noted**
- 14.4: Community Network Meeting:** The next meeting will be held at 6.30pm on Monday 13<sup>th</sup> July, 2015 at St Cleer Memorial Hall. The agenda includes:
- Community Network Area priorities and
  - Making the planning service work for communities

Councillor Chudleigh will attend the meeting as the representative for the parish. **Noted**

**14.5: Local Planning:** A written statement made by Greg Clark, the Secretary of State for Communities and Local Government, has been received and passed to all councillors attending giving details of criteria that must now be considered for submitted wind turbine planning applications. The clerk was asked to seek out clarification as to whether this same criteria applies to solar farms or not. **Noted**

**14.6: PA15/03271: Approved** - Part retrospective proposal for the construction of a concrete based slurry store at Mid Lydcott Farm Widegates. **Noted**

**14.7: Responses to Cornwall Councils' Case for Cornwall:** Received from Calc and from Lanner Parish Council and included as part of item 15.2 so that councillors had as much information as was currently available at the time when discussing the matter. **Noted**

**14.8: June Edition of Cornwall Council's Communities and Devolution Bulletin:** Councillors attention was drawn to the section of the bulletin surrounding the Case for Cornwall so that when debating item 15.2 they had as much information to consider as was available at the time. Copies have been passed to all councillors in attendance. This edition includes:

- A welcome from Joyce Duffin, Cornwall Council Cabinet Member for Housing,
- Environment and Waste
- Its Case for Cornwall
- Neighbourhood Planning
- Housing Needs Survey
- Dates and locations for meeting Edwina Hannaford, Cornwall Council's Cabinet Member for Planning.

**Noted**

**14.9: "Village Green" Policy Update:** Following further information received from Cornwall Council's Open Spaces Department, the clerk has reviewed the "Village Green" Policy ready for discussion at the September meeting. Draft copies of the reviewed policy have been passed to all councillors in attendance. **Noted**

**14.10: Planning Friendly Link Officer:** Matt Sleeman has been nominated as Morval's FLO. He can be contacted on 01726 223490 or by email at msleeman@cornwall.gov.uk. Matters that he may be able to assist with include general planning matters and specific planning applications if the Case Officer is unavailable and Neighbourhood Planning. **Noted**

**14.11: Trenode School End of Term Picnic/Barbecue:** An email has been received from the Chair of the School Governors inviting the council and the clerk, as a way of thanks for its support over the past year, to the end of term school barbecue/picnic to be held at the school on Friday the 10th July starting at 6.30pm. Councillors wishing to attend should let the clerk know their intention by the end of the day on Friday 3<sup>rd</sup> so that numbers can be passed to the Chair for planning purposes. **Noted**

**14.12: Calc Newsletter:** The June edition has been received and gives details of the current staffing arrangement at its offices alongside appointments to the CALC Executive Committee. **Noted**

## 15. New Business:

**15.1: Variation of Tree Preservation Order at Morval and Trenant:** Councillor Kitson gave an explanation that the variation was about the procedure that needed to be followed when cutting down trees rather than the effect of reducing trees and that generally, it promotes good forestry management. Maps were supplied showing the areas affected. **Noted**

**15.2: Cornwall4Change:** It was resolved after consideration of the Cornwall4Change letter, the letters received from CALC and Lanner Parish Council and the information provided within the June Edition of Cornwall Council's Communities and Devolution Bulletin and after great discussion that the parish council supported the statement made by Cornwall4Change and would agree to it continuing to work as an advocate for the parish council's interests. It was further agreed that it be made very clear in its response to Cornwall4Change that the council is very satisfied with the support shown to it and the parish by Cornwall Councillor Jim Candy.

Proposed by Councillor Chudleigh, seconded by Councillor Spencer. Three votes for the proposal, one against and two abstentions – proposal passed.

**15.3: Community Network Priority List:** A list of priorities from Morval parish was discussed and agreed and will be sent to the Community Network Group as follows:

**Specific to the parish:**

- Reduce the speed limit along the main road through Morval
- Poor broadband and mobile telephone service
- Provision of street lighting in parts of Widegates
- Provision of traffic calming measures within Widegates village
- Provision of local and affordable housing
- Provision of play areas for the parish

**The general area surrounding Morval parish:**

- Responding to complaints about smells coming from the Viridor site
- Negative effects to the area brought about by renewable solar farms and wind turbines
- Improvements to the A38 and its junctions
- Promote the tourist potential of SE Cornwall
- Potential negative knock on effects of a Gypsy and Traveller site being created adjacent to the A38 and the dangerous Looe junction

**Date and Time of Next Meeting: 7.30 pm at the Reading Room, Widegates on Wednesday 2<sup>nd</sup> September, 2015.**

There being no further business, the meeting closed at 9.12 pm.